

ST. STEPHENS INDIAN SCHOOL EDUCATIONAL ASSOCIATION, INC.  
 ST. STEPHENS INDIAN SCHOOLS  
 REGULAR SCHOOL BOARD MEETING MINUTES  
 St. Stephens, Wyoming 82524  
 October 26, 2021

A. CALL MEETING TO ORDER: Secretary- Dominic Littleshield called the meeting to order at 6:06 p.m.

Michael Ridge Bear	Chairman	P-left mtg. at 6:29pm
William C’Hair	Vice Chairman	A
Dominic Littleshield	Secretary	P
Ronald Oldman	Treasurer	P
John Goggles	Member	P-Entered mtg. at 6:12pm
Frank No Runner	Superintendent	P
Matt Mortimore	HS Principal/AD	P
Greg Juneau	K-8 Principal	P
Keenan Groesbeck	Plant Manager	P
Jordan Shakespeare	EFA	P
Macey Mortimore	Instructional	P
Michelle Groesbeck	Recording Secretary	P

B. BOARD AGENDA:

Additions:

Travel:

ii-WSBA add-Mike Ridge Bear, Dominic Littleshield, Frank No Runner, John Goggles, William C’Hair.

iii-Immersion Visit Pine Ridge Red Cloud School add: Dr. Tim Rush, Janice Goggles, Michael Redman, Ronald Oldman, William C’Hair, Patrick Moss, Shanae Lawson, John Goggles, Eugene Ridgley Jr.

Personnel:

G. f. Increase pay rate for Substitute Teacher Rate to \$175 from \$125. ~Increase pay rate for Food Service, Secretary, Maintenance, Bus Drivers, Custodians to \$125 from \$95.

G. k. Approve Job Description for Native Language Immersion Program.

New Business:

I.a. change the \$1100 to \$1400.

I.e Approve Randy Tucker’s proposal for two grants and his pay for both will be \$2700.

I.g. Approve to replace all outside basketball courts for K-12.

I.h. Approve wrestling combo with Wyoming Indian High School wrestling.

Michael Ridge Bear made a motion to approve the Board agenda with the amendments. Ronald Oldman seconds the motion. Three voting in favor none opposed. Motion carried.

*Board Member John Goggles entered meeting at 6:12PM.*

C. VISITORS:

a. Report on NJOMA by Macey Mortimore-report is attached in drive.

D. CONSENT AGENDA:

- a. Approved Regular Minutes for September 28, 2021.
- b. Administrative Reports
  - i. Superintendent -Frank No Runner
  - ii. Matt Mortimore-HS Principal/AD
  - iii. Greg Juneau-K-8 Principal
  - iv. Plant Manager-Keenan Groesbeck
  - v. EFA-Jordan Shakespeare
  - vi. Instructional-Macey Mortimore
- c. Staff Travel in/out State
  - i. Board work session Dec. 9-12, 2021, Billings Montana. Frank No Runner, Pattee Bement, Greg Juneau, Matt & Macey Mortimore, Keenan & Michelle Groesbeck, Robin St. Clair, Jasmine Bowstring, Shelli Littleshield and Belem Montoya.
  - ii. WSBA Annual Conference- Nov. 17-19, 2021 Casper Ramkota Hotel and Conference Center Mike Ridge Bear, Dominic Littleshield, Frank No Runner, John Goggles and William C'Hair.
  - iii. Immersion Visit- Nov. 14-17, 2021 Pine Ridge Red Cloud School- Dr. Tim Rush, Janice Goggles, Michael Redman, Ronald Oldman, William C'Hair, Patrick Moss, Shanae Lawson, John Goggles and Eugene Ridgley Jr.
- d. Student Travel in/out State

Approved Minutes, Travel & Administrative Reports Ronald Oldman made a motion to approve the consent agenda. Michael Ridge Bear seconds the motion. four voting in favor none opposed. Motion carried

E. FINANCE:

1. Approved School bills in the amount of \$63,012.18 check # 9086-9141 & Schools financial report and all school credit card statements. (date on financial report needs to be changed to 10-26-21)

Ronald Oldman moved to pay the bills in the amount of \$63,012.18. John Goggles seconds the motion. Four voting in favor none opposed. Motion carried.

*Chairman-Michael Ridge Bear was excused from the meeting at 6:25PM*

F. EXECUTIVE SESSION: A. Enter Into Executive Session: John Goggles moved to enter into Executive session at 6:26 PM. To discuss issues on Personnel. Ronald Oldman seconds the motion. Three voting in favor none opposed. Motion carried.

Secretary Dominic Littleshield reconvened the meeting at 8:11PM.

Action taken

- (1) Superintendent Request-Contract agreement for Aleta Gould from July 1, 2021 to November 30, 2021.

Ronald Oldman made a motion to approve Superintendents request in executive session. John Goggles seconds the motion. Three voting in favor none opposed. Motion carried

(2) Superintendent Request- hourly agreement for Odessa Bowstring from July 1, 2021 to November 30, 2021.

Ronald Oldman made a motion to approve Superintendents request in executive session. John Goggles seconds the motion. Three voting in favor none opposed. Motion carried.

G. PERSONNEL:

a. Approved Josette Oldman as a Long Term Substitute. She will work for 30 consecutive days; after 30 consecutive days she will receive certified base salary as a Long-Term Substitute in the amount for \$40,000.00 her salary will retro back to 9/28/21, or until certified teaching position are filled; upon fulfillment of said positions Josette Oldman will be transferred back to paraprofessional pay. **Prorated**

John Goggles made a motion to approve the LTS Contract for Josette Oldman. Ronald Oldman seconds the motion. Three voting in favor none opposed. Motion carried.

b. Approved to hire Julia C'Bearing for the Immersion Para-professional. (9-month position @ \$20 w/Benefits) Job Description attached **Prorated** (pending a successful background check)

Ronald Oldman made a motion to approve the hire of Julia C'Bearing for the Immersion para-professional position at \$20 hr. with benefits. John Goggles seconds the motion. Three voting in favor none opposed. Motion carried.

c. Approved reimbursement for college class fees for Odessa Bowstring in the amount of \$153.00 SU 21.

Ronald Oldman made a motion to approve reimbursement for Odessa Bowstring. John Goggles seconds the motion. Three voting in favor none opposed. Motion carried.

d. Approved Jasmine Bowstring for the Middle School Girls BB coaching position for SY 21-22. Practice started October 11, 2021. **Retro-active**

John Goggles made a motion to approve Jasmine Bowstring as the MS Girls BB coach SY 21-22. Ronald Oldman seconds the motion. Three voting in favor none opposed. Motion carried.

e. Approve to hire Karen ReturnsToWar as the HS GBB Head Coach SY 21-22.

John Goggles made a motion to approve Karen ReturnsToWar as the HS GBB Head Coach. Ronald Oldman seconds the motion. Three voting in favor none opposed. Motion carried.

f. Approved Increase pay rate for Substitute Teacher Rate to \$175 from \$125. ~Increase pay rate for Food Service, Secretary, Maintenance, Bus Drivers, Custodians to \$125 from \$95.

Ronald Oldman made a motion to approve increase of pay rate for all subs. John Goggles seconds the motion. Three voting in favor none opposed. Motion carried

g. Approved Jody Trehearne and Little Raven Oldman for the After School Student Support on Tue. and Wed. from 4-6pm (x # students per day) \$500 for first semester each, and \$1000 for second semester.

John Goggles made a motion to approve after school support for Jody Trehearne and Little Raven Oldman. Ronald Oldman seconds the motion. Three voting in favor none opposed. Motion carried.

h. Approved Darien Barraza for Youth Girls Basketball volunteer SY 21-22.  
Ronald Oldman made a motion to approve Darien Barraza for the YGGB volunteer. John Goggles seconds the motion. Three voting in favor none opposed. Motion carried.

i. Approved to accept resignation letter from Martin Gonzalez on 11-3-21 last day to receive contract pay.  
Ronald Oldman made a motion to approve Martin Gonzalez resignation letter on 11-3-21 being his last day to receive contract pay. Ronald Oldman seconds the motion. Three voting in favor none opposed. Motion carried.

j. Approved to accept resignation letter from Carol Childers on 10/21/2021.  
John Goggles made a motion to approve the resignation letter from Carol Childers on 10-21-21. Ronald Oldman seconds the motion. Three voting in favor none opposed. Motion carried.

k. Approval for the Job description for the Native Language Immersion program.  
**TABLED**

H. OLD BUSINESS: None

I. NEW BUSINESS:

a. Approved Christmas Stipend in the amount of \$1400 payable on November 23, 2021 for all employees and Part time will be paid ½.  
John Goggles made a motion to approve the Christmas Stipend for employees and PT will be paid 1/2. Ronald Oldman seconds the motion. Three voting in favor none opposed. Motion carried.

b. Approved Pine Cone Vape Sensor.  
(invoices are attached)  
Ronald Oldman made a motion to approve Vape Sensors. John Goggles seconds the motion. Three voting in favor none opposed. Motion carried.

c. Approved the first reading for the following Financial Policies under Section D: Fiscal Management: (policies attached)  
*DGC- Handling and Receiving Cash, Checks, Money Order, and Electronic Payments*  
*DGD-Depositing and Posting Ordinary Cash Receipts*  
*DED-Drawing in Federal Funds*  
*DLC-Employee Payroll Deductions*  
*DLC-E-Payments Due for Payroll*  
*DGE-Posting Irregular Deposits*  
*DJH-Encumbrance Transactions*  
*DIF-Posting Invoices to Accounts Payable*  
*DIG-Payments Under Invoice*

*DIH- Accounts Reconciliation*

*DIJ- Journal Entries of Adjustment*

Ronald Oldman made a motion to approve first reading on new policies. John Goggles seconds the motion. Three voting in favor none opposed. Motion carried.

d. Approved revisions on the following policies under Section D: Fiscal Management:

*DJA-E-Credit Cards*

*DKC- Travel*

Ronald Oldman made a motion to approve revisions on policies listed. John Goggles seconds the motion. Three voting in favor none opposed. Motion carried.

e. Approved Randy Tucker's two grant proposals that were presented and he will be paid \$2700.00 for contract fees. (contract is attached)

Ronald Oldman made a motion to approve the Two Grant proposals from Randy Tucker and he will be paid a onetime payment of \$2700.00. John Goggles seconds the motion. Three voting in favor none opposed. Motion carried.

f. Approved Veterans meal and gift bag to be delivered November 11, 2021 (Paid Thru Tribal Grant Support)

Ronald Oldman made a motion to approve Veterans meals and gift bags to be delivered on November 11, 2021. John Goggles seconds the motion. Three voting in favor none opposed. Motion carried.

g. Approved to replace outside basketball courts for K-12.

Ronald Oldman made a motion to approve and replace all outside basketball courts. John Goggles seconds the motion. Three voting in favor none opposed. Motion carried.

h. Approved the wrestling combo with Wyoming Indian High School.

Ronald Oldman made a motion to approve the wrestling combo with Wyoming Indian High School wrestling program. John Goggles seconds the motion. Three voting in favor none opposed. Motion carried.

DATE OF NEXT MEETING November 30, 2021 6 p.m. St. Stephens Elementary School Library.

ADJOURNMENT: Being no further business Ronald Oldman move to adjourn the meeting 8:41 PM. John Goggles seconds the motion. Three voting in favor none opposed. Motion carried.

Meeting adjourned!

Dated:10-26-21

Approved: 11-30-21

Signature: \_\_\_\_\_

Secretary/Treasurer SSISEA